

## NOTICE INVITING PROPOSALS

**NOTICE IS HEREBY GIVEN** that the City of Arcadia is requesting proposals from qualified firms to provide Materials. Proposals shall be submitted in a sealed envelope marked “RFP” FOR MATERIALS” and shall be sent to the City Clerk of the City of Arcadia, 240 West Huntington Drive, Arcadia, California, 91007. Proposals are due no later than **4:00 on JUNE 19, 2026** at which time said proposals shall be publicly opened.

A copy of the Request for Proposals may be obtained from the City’s website at [www.ArcadiaCA.gov](http://www.ArcadiaCA.gov). Said specifications and proposal forms are hereby referred to and incorporated herein and made a part by reference and all proposals must comply therewith.

Companies mailing or shipping their bids must allow sufficient delivery time to ensure timely receipt of their proposals by the specified time. **Bids received after the deadline will not be considered. Postmarks and submissions by fax or other electronic media will not be accepted under any circumstances.**

All proposal inquiries should be directed to Samantha Alba at [salba@arcadiaca.gov](mailto:salba@arcadiaca.gov) or by telephone at 626.821.5565.

The City of Arcadia reserves the right to accept in whole or part or reject any and all proposals and to waive any informalities in the proposal process, and all proposals are binding for a period of ninety (90) days after the proposal opening and may be retained by the City for examination and comparison, as specified in the proposal documents. The award of this contract shall be made by the Arcadia City Council.

**CITY OF ARCADIA  
DEPARTMENT OF LIBRARY AND MUSEUM SERVICES**

Date: 5-22-2026

**RECEIVED**

AND POSTED IN CITY COUNCIL CHAMBER,  
CITY CLERK'S OFFICE, LIBRARY, AND  
ONLINE.

*By Rachele Arellano at 4:23 pm, May 22, 2026*